

- **Familiarize yourself with the company** - Before you interview, spend some real time on the employer's website. Read about them, their clients, and their products and services. Go to their social media pages to get more information.
 - **Review the job description** - Spend some time going through the job description line by line. Think about your experience and skills that may help you prepare to be able to do well at the job.
 - **Prepare your answers** - Write down the questions you will likely be asked and practice saying the answers out loud. Once you have your list of the questions you think you're likely to be asked, figure out how you'll answer each of them.
 - **Come up with questions of your own** - Once you have your list of the questions you think you're likely to be asked, figure out how you'll answer each of them. Write your questions down and take them with you. Many job candidates have a paper with the questions they want to remember to ask, so don't worry about memorizing them. Toward the end of the interview, your interviewer will probably ask what questions you have for them. Examples of questions you might ask:
 - What are the biggest challenges the person in this position will face?
 - Can you describe a typical day or week in the position?
 - What would a successful first year in the position look like?
 - How will the success of the person in this position be measured?
 - **Make sure your social media is clean** - Go through all your social media accounts and clean them up. Set your accounts to private.
 - **Schedule a mock interview with Career Services** - You can practice all the items above and feel better prepared for your interview.
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