

Even the smartest and most qualified job seekers need to prepare for their job interview. Why, you ask? Interview skills are learned, and there are no second chances to make a great first impression. These interview tips will teach you how to answer interview questions and convince the hiring manager that you are the one for the job.

Practice good nonverbal communication

- Stand straight
- Make eye contact
- Connect with a firm handshake

Dress for the job

[It is important to know what to wear and to be well groomed.](#)

Listen

Good communication includes listening and letting the person know you heard what they said.

Do not overshare

Telling the interviewer more than they need to know could be a huge mistake. [Prepare for the interview](#) by reading through the job posting, matching your skills to the position and speak regarding this information.

Use appropriate language

It's a given that you should use professional language during the interview. Be aware of any inappropriate slang words or references to age, race, religion, politics, or sexual orientation.

Questions

Be prepared to answer the interviewer's questions. Take time to practice your answers to commonly asked interview questions.

Have questions for the interviewer written down. Make sure to ask them any questions you may have about the company

So, how do you do it? Follow these pointers to tell a good—and totally compelling—story in your next interview.
